

INSTRUMENT BREAKDOWN MAINTENANCE REPORT

Company: Your Company Name / Logo

Doc no: Rev:

Yellow cells: enter data. Grey cells: calculated automatically. Free template from instrumentationblog.in

Breakdown details			
Tag number		Instrument	
Area		Work order	
Reported by		Criticality	
Breakdown start		Restored	
Downtime (hours)		Production affected?	

Fault and root cause			
Symptom		Diagnostic message	
Root cause		Cause category	

Actions taken			
Date and time	Action	By	Man hours
Total man hours			0.0

Spares used			
Part	Part number	Qty	Remarks

Prevention			
Recommendation		PM updated?	

Attended by	Shift in charge	Maintenance head
Name:	Name:	Name:
Signature:	Signature:	Signature:
Date:	Date:	Date: